

Keyboarding at Frassati Catholic

The goal of offering the TypingClub[®] software is to offer a structured opportunity for students to become proficient in keyboarding – a skill that will serve students well in college and professionally. TypingClub[®] is a required online program that will help improve student typing accuracy and speed.

All new students are registered for TypingClub[®] when they are enrolled in the school. Until they pass the final test, students may not be allowed to participate in the School Club activity period or take their mid-year finals.

TypingClub[®]:

- Is an online self-paced course
- Explains the basic components of the keyboard
- Teaches students to touch type the alphabetic and special characters through a series of lessons, quizzes and a summative test.

Once enrolled, students:

- May immediately begin the course by logging in at **falcons.typingclub.com**
- Should complete all quizzes and tests along the way – the purpose is practice
- Will register for a proctored summative touch-typing test on-site (no pecking will be allowed)
- Will be required to achieve a minimum typing speed of 40 WPM and 80% accuracy to pass
- Will pass the test by the end of the first semester
- Will be permitted to take the final test several times if needed

Your username follows the pattern `firstname.lastname`. Thus, if your name is Mary Smith, your Keyboarding Class username would be `mary.smith`. You have also been issued a generic password. Please be sure you change it the first time you log into the course. You will need to remember this password to access the lessons and tests. The password for: the class of 2018 (Seniors) is **falcons18**, for the class of 2019 (Juniors) is **falcons19**, the class 2020 (Sophomores) is **falcons 20**, and the class of 2021 (incoming Freshmen) is **falcons21**.

Scheduled test dates for summer and First Semester 2017 are:

- 9:00 a.m. on Tuesday, June 27 and Thursday, June 29
- 9:00 a.m. on Tuesday, July 11 and Thursday, July 13
- 9:00 am on Tuesday, July 25 and Thursday, July 27
- Every Tuesday and Thursday before and after school in the library.

Students may register for the June or July final test dates at the following link:

https://frassaticatholic.schooladminonline.com/calendars/edit_public/typingclubtest. If you have any questions, please contact Mrs. Morgan at 832-616-3217 ext. 1200 or by e-mail at m.morgan@frassaticatholic.org.

